

BRAINERD PUBLIC SCHOOL BOARD OF EDUCATION
Procedure for Alcoholic Beverage Sales and Service in the Gichi-ziibi Center for the Arts
APPENDIX B

Policy

Alcoholic beverage sales and service in and on all school facilities by District or non-District entities is prohibited, except as outlined in Policy 902 and this Appendix B.

Sales and Service of Alcoholic Beverages

Alcohol sales and service at events is limited to between the hours of 5:00 p.m. - 9:00 p.m.

Service and sales of alcoholic beverages are only permitted at the Gichi-ziibi Center for the Arts and:

- Via an authorized, licensed, local caterer or vendor;
- Or, for approval to sell and/or serve at their event, an organization shall provide evidence of training through an MPRC-recommended Responsible Beverage Server Training (RBST) credential program and a special event food stand license in compliance with the Minnesota Department of Health.

Security

The ability to sell and serve alcohol will be contingent on the availability of an appropriate number of security professionals, as approved by the superintendent or superintendent's designee, to be provided through the district's contracted security provider. Fees for security services will be included in the Estimate of Fees.

Procedure

Advance approval, at least 15 business days prior to the event, must be obtained directly through the superintendent or designee. Alcoholic beverage sales and service is prohibited unless this approval is obtained. This policy applies to ALL entities and/or clients.

Approval may be granted ONLY if the following conditions are met, in addition to the requirements in Policy 902 and elsewhere in this Appendix B:

1. The individual or entity hosting the event must obtain a temporary liquor license meeting the requirements outlined in Minnesota Statutes section 624.701, subdivision 1a.
2. An authorized, licensed, and local caterer or vendor is scheduled and contracted to sell and/or serve at the event. A copy of this contract or service agreement, along with a copy of the caterer's/vendor's liquor license, must be provided to the District. Or the organization shall provide proof of training through one of the MPRC-approved Responsible Beverage Server Training (RBST) credential programs, and a special event food stand license in compliance with the Minnesota Department of Health.
3. A minimum of two professional security professionals will be scheduled and contracted to be on premises at all times that alcoholic beverages are present, sold, served, and/or consumed. Approval will be contingent upon the availability of an appropriate number of security professionals, as approved by the superintendent or superintendent's designee, to be provided through the district's contracted security provider.
4. Payment of a damage deposit of \$1500, which will be first applied to the rental fee for use of the space if there is no damage, and then any balance will be refunded.
5. The individual or entity hosting the event must maintain social host or similar insurance coverage approved by the superintendent or the superintendent's designee in addition to insurance requirements applicable to other events.
6. The individual or entity hosting the event must agree to defend and indemnify the District from any claims or liability associated with the event.

Approval is not guaranteed and is subject to commitment to follow all other District policies and procedures as well as all federal, state, and local laws and ordinances governing the sale and service of alcoholic beverages as well as adequate availability of required staffing. Specifically, compliance with Minnesota Statutes Chapter 340A and Minnesota Rules Chapter 7515 is mandatory.

Hours of Operation

Alcoholic beverages shall not be sold, or served, at any time prior to ONE (1) HOUR prior to an audience event. Alcoholic beverages may not be sold, or served, beyond FIVE (5) MINUTES prior to the start of an audience event.

All events with alcoholic beverage sales or service during an intermission MUST operate with a 30-minute intermission. This includes a 25-minute “on-sale/service” period, ending FIVE (5) MINUTES prior to the resumption of the event.

Alcoholic beverage sales and service shall shutdown following event start, or intermission, whichever is later. There shall be NO post-event sales or service of alcoholic beverages. Alcohol sales and service is limited to between the hours of 5:00 p.m. to 9:00 p.m.

Special provision to hours of operation may be requested, on a case-by-case basis, for “Gala” or “Banquet” conditions, wherein extended food service or lobby operations may precede a theatrical or audience event.

Carry-In and Carry-Out

Alcoholic beverages, along with food and other liquids, are STRICTLY PROHIBITED in the Gichi-ziibi Mainstage. There shall be NO Carry-In provisions for events. All alcoholic beverages, sold or served, must be consumed or disposed of prior to entry to the theater.

There shall be NO Carry-Out of alcoholic beverages. Any patron found to have purchased alcoholic beverages, or to have been served them, who leaves the facility with alcoholic beverage(s), shall not be permitted to re-enter the premises and shall have their alcoholic beverage(s) confiscated and disposed of.

Alcoholic beverages may only be served, consumed, or possessed in the lobby, the mezzanine, the lavatories immediately adjacent to the lobby and mezzanine areas, and the studio stage of the Gichi-ziibi Center for the Arts.

No individual may possess an alcoholic beverage in other areas of the Gichi-ziibi Center for the Arts unless the individual is moving alcohol into or out of the Gichi-ziibi Center for the Arts on behalf of an entity holding a liquor license from the City of Brainerd for the sole purpose of setting up or taking down a designated serving area in connection with an event.

Events, not Clients

Events at which alcoholic beverages are intended to be present, sold and/or served, and consumed are evaluated individually, according to Policy 902 and this Appendix B.

No singular entity or client shall be assumed or presumed, at any time, to have tacit approval for sale or service of alcoholic beverages.

Special Situations

No special situations exist which will alter this policy. No entity or client may establish their own separate policy in lieu of this policy.